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**CUSTODIAL SERVICES CONTRACT**  
CITY OF CREVE COEUR, MISSOURI

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**ADDENDUM #1**  
AUGUST 24, 2022

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Bidders are hereby instructed to make the following one (1) change to the Bid Documents for the project referenced above and to consider this change when making a Bid for the work specified therein:

Item #1: Use the attached revised bid form page in place of the original.

Discussion: There was a typo on the size of the area to be cleaned at the Government Center. The original Bid Document identified 25,000,000 SF to be cleaned where as the accurate number is 25,000.

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**END ADDENDUM #1**

**BID FORM**  
**CUSTODIAL SERVICES CONTRACT**

**GOVERNMENT CENTER – Upper and Lower Levels**

**300 N NEW BALLAS ROAD**

**POLICE STATION – Upper and Lower Level**

**350 N. NEW BALLAS RD.**

**DIELMANN RECREATION COMPLEX**

**11400 Olde Cabin Rd.**

**1. YEARS OF EXPERIENCE IN INDUSTRY:** \_\_\_\_\_

**2. TYPE OF PRODUCTS YOU WILL SUPPLY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*The city will provide paper goods, trash can liners and storage space for the successful bidder's equipment

and cleaning supplies. Bidders should include cost of cleaning supplies into their proposed monthly cost. Closets on each floor are available for the storage of such items.

3. (4) REFERENCES:

|     | <u>Contact Name</u> | <u>Company</u> | <u>Phone</u> |
|-----|---------------------|----------------|--------------|
| a.) | _____               |                |              |
| b.) | _____               |                |              |
| c.) | _____               |                |              |
| d.) | _____               |                |              |

4. CERTIFICATE OF LIABILITY INSURANCE ATTACHED: (Yes)\_\_\_\_\_ (No)\_\_\_\_\_

5. INITIAL WALK THROUGH COMPLETED: (Yes)\_\_\_\_\_ (No)\_\_\_\_\_

6. MONTHLY FEE TO PROVIDE SERVICES UPSTAIRS AND DOWNSTAIRS – 2 LEVELS:

| <u>BUILDING LOCATION</u>   | <u>MONTHLY RATE</u> |
|--|---------------------|
| <b><u>Government Center 300 N. New Ballas</u></b>                |                     |
| Specific Areas on Upper and Lower Level                          |                     |
| Aprrx: 25,000 SQ FT –Servies (5) times per week                  | \$ _____            |
| <b><u>Police Station – 350 N. New Ballas Rd.</u></b>             |                     |
| Specific Areas Upper and Lower Levels                            |                     |
| Approximately 18,000 Sq. Ft. Services (5) times per week         | \$ _____            |
| <b><u>Dielmann Recreation Complex – 11400 Olde Cabin Rd.</u></b> |                     |
| Specific Areas   |                     |
| Approximately 2,850 Sq. Ft. Services (5) times per week          | \$ _____            |
| Total cost to clean all locations (5 times weekly)               | \$ _____            |

**Price to clean windows inside and outside. This service will likely happen in both Spring and Fall:**

| <u>Location</u>                              | <u>Price per Cleaning</u> |
|--|---------------------------|
| <b>Government Center (300 N. new Ballas)</b> | \$ _____                  |
| <b>Police Station (350 N. New Ballas)</b>    | \$ _____                  |

**NOTES (IF NECESSARY):**

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Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel No. & email: \_\_\_\_\_

Submitter's Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_